



Fergus Area College Foundation

Scholarship Recipient Orientation Important Details

- 1) **Regularly check your email** you gave to the foundation office on your scholarship acceptance form.
- 2) Know and fulfill the requirements of your scholarship. This may be follow-up letters to your donor(s) midway of the academic year. Read your information.
- 3) Write and mail your Thank You letters by August 31st and submit a copy to the foundation office at the link provided at <https://facfmstate.org/scholarship-orientation/>.
- 4) Submit the names and addresses of those you wish to be invited to the Scholarship Reception by September 30th at the link provided at <https://facfmstate.org/scholarship-orientation/>
- 5) **Attend the Scholarship Reception. Work is not an acceptable excuse for not attending.** Donor representatives attend and expect to meet with you.
- 6) If you are a freshman, during spring semester **submit your application to renew** your scholarship for the next academic year.

Summary of Important Dates

On or before the week of August 15th: check your e-mail for specific information on the name of your scholarship(s), history and origin of your scholarship(s) and donor addresses.

August 31st:

- Thank You letters to the donors of your scholarship(s) must be mailed
- Copy of your donor thank you letters must be submitted to the FACF office at the link provided at <https://facfmstate.org/scholarship-orientation/>

September 30th:

- Names and addresses of those you wish to be invited to the Scholarship Reception must be submitted to the FACF office through the link provided at <https://facfmstate.org/scholarship-orientation/>

November 12th: Scholarship Reception in Legacy Hall, please arrive at Fireplace Lounge by 3:20 p.m. for a group photo at 3:30 PM.

Academic Year 2020-21: Potential volunteer opportunities – please see your e-mail for further information